



**Hastings Public Library Board of Trustees  
Minutes of Board Meeting on April 5, 2021**

1. **CALL TO ORDER** - The meeting was called to order by Jordan Brehm at 4:31 PM.
  - a. Board members present were Norma Jean Acker (at home, City), Kim Bosma (at home, Rutland Twp.), Jordan Brehm (at home, City), Audrey Burton (at home, Rutland Twp.), Jeff Kniaz (at home, City), David Koons (at home, city), Kelli Newberry (at home, Hastings Twp.), John Resseguie (at home, City) and Mary Rivett (at home, Hastings Twp.).
  - b. Also present were Peggy Hemerling, David Edelman and Diane Hawkins.
  
2. **APPROVAL OF THE AGENDA:**
  - a. It was moved by Burton, supported by Resseguie, that the agenda be approved as amended with the following additions to Old Business: d) Virtual Board meetings and e) Discussion of a dedicated library millage for the City. **Motion Approved**
  
3. **COMMENTS FROM THE PUBLIC** - none
  
4. **COMMUNICATIONS** - none
  
5. **APPROVAL OF THE MINUTES**
  - a. It was moved by Kniaz, supported by Bosma, that the minutes of March 1, 2021 be approved as written. **Motion Approved.**
  
6. **FINANCIAL REPORTS AND INVOICES**
  - a. **Invoices for February**
  - b. **February Budget Report**
  - c. It was moved by Kniaz, supported by Resseguie, that the financials be accepted as reported. **Motion Approved.**
  
7. **COMMITTEE REPORTS**
  - a. Budget and Finance Report.
  - b. Building and Grounds – Will meet in May
  - c. Personnel
  - d. Policy
  - e. Marketing
  
8. **LIBRARY DIRECTOR’S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS:**

- a. New laptops: price adjustment – It was moved by Resseguie, supported by Burton, to approved the increased price for the two laptops discussed at the March meeting and purchase a third laptop. **Motion approved.**
- b. HVAC expense tracking: Hemerling explained the information presented in the provided tables covering the past 4.5 years of a HVAC repair work provided by T.H. Eifert.
- c. Security Camera Bids: Hemerling presented the bids provided by the two companies who responded to the RFP for security cameras – It was moved by Kniaz, supported by Newberry, to go with the bid submitted by Riverside Integrated Systems Inc. **Motion approved.**
- d. Virtual Board meetings: It was the general consensus that the Board would meet virtually for the May meeting, at which time they would discuss how to meet at future meetings.
- e. Dedicated Millage: A committee was created to study the possibility of levying a dedicated library millage in the city.

10. **NEW BUSINESS:**

- a. C2AE Architect proposal: It was moved by Acker, supported by Newberry, to hire C2AE to perform the window replacement/HVAC study needed for getting new windows. **Motion Approved.**
- b. Christman fee for service: It was moved by Resseguie, supported by Kniaz, to employ the Christman Company to provide an estimate and budget the window project in coordination with C2AE. **Motion Approved.**
- c. Purchase one PC: It was moved by Resseguie, supported by Newberry, to purchase an additional computer for the library to replace one of the public computers. **Motion Approved.**
- d. Commit additional fund balance for windows: It was moved by Kniaz, supported by Rivett, to commit an additional \$100,000 from the current fund balance to the window replacement project. **Motion Approved.**

11. **BOARD MEMBER COMMENTS:** Jordan commented on the current bill in the Michigan House that would limit the number of elections per year and its impact on schools and libraries.

12. **ADJOURNMENT:** It was moved by Kniaz, supported by Resseguie, to adjourn the meeting at 5:44PM. **Motion approved.**